

POLICY

1999

6210.1

Personnel

SUBJECT: INCIDENTAL TEACHING

The Board of Education authorizes the Superintendent of Schools to assign a teacher to teach a subject not covered by the teacher's certificate for up to five classroom hours a week when the Superintendent believes it is in the interest of the School District. In order to accomplish this, the Superintendent shall, pursuant to the regulations of the Commissioner of Education, Section 80.2:

- a) Determine that the teacher being assigned on an incidental basis has sufficient teaching experience and knowledge of the subject to teach it in a competent manner;
- b) Submit a list of all teachers assigned on an incidental basis, including the course assigned and the certification area of teacher so assigned to the Board of Education at a public meeting in August, or at the next scheduled public Board meeting immediately following such assignment; and
- c) Submit the same list to the State Education Department as required by law.

In addition, the Superintendent shall ensure that the District informs parents of those in the class(es) about incidental teaching assignments.

The information provided should include the teacher's experience and knowledge of the subject matter so parents are aware of the teacher's qualifications to teach the subject.

If a parent appeals an incidental assignment, the appeals process shall begin with the filing of a written complaint with the building principal. If the complaint remains unresolved at this level, the complaint is appealable to the Superintendent. If still unresolved, the parent may appeal to the Board, and if not resolved, may appeal to the Commissioner of Education.

8 New York Code of Rules and Regulations
(NYCRR) Section 80.2(c)(7)

Adopted: 6/16/99